YEAR Prop Builds

Glimmerglass FESTIVAL	**Next Set Looks:** **Next Tech:** **Next Opening:**	Artisan 1 - *Special Skills* Artisan 2 - *Special Skills* Artisan 3 - *Special Skills* Artisan 4 - *Special Skills* Artisan 5 - *Special Skills* Artisan 6 - *Special Skills*	Low High	Hold Medium	**Show Abbr:** *Show 1* *Show 2* *Show 3* *Show 4* *Show 5*

Shop To-Do List

Show	Artisan	Priority / due date	Project	Notes	Type	Status

Glimmerglass FESTIVAL	**Show Abbr:** ***Show 1*** ***Show 2*** ***Show 3*** ***Show 4*** ***Show 5***	**Next Set Looks:** **Next Tech:** **Next Opening:**	Most urgent In progress	Urgent Can't/don't do yet	Least Urgent DONE

Office To-Do List

Show	**Priority**	**Who**	**Project**	**Notes**	**Prop**	**Due**

Glimmerglass FESTIVAL

Rehearsal/Production Report Notes

Show	*Show*	*Show*	*Show*
Stage Manager	Stage Manager	Stage Manager	Stage Manager
Email	Email	Email	Email

Show	From	Date	Who	Prop	Notes	*Type*	Done?	Status
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Glimmerglass FESTIVAL	*Show Title* Tech Notes		**Tech Dates:** **Open:**	
Prop	**Note**	**Notes**	**Status**	**Urgency**

Glimmerglass FESTIVAL	*Show Title* Set Look Notes		**Tech Dates:** **Open:**	
Prop	**Note**	**Notes**	**Status**	**Urgency**