

# Hattie V. Fann

Prop Manager and Artisan

Cincinnati, OH  
Hvfann@Gmail.com  
Hvfann.com  
615-663-0906

## Professional

### **Lead Props Craft Artisan - Santa Fe Opera, 2024**

- Managed the prop craft shop, supervised a team of six artisans, oversaw prop craft builds and notes, oversaw shop maintenance, consulted on prop construction, and acted as an artisan for a five-show season.

### **Assistant Prop Manager - The Glimmerglass Festival (Opera), 2022-2023**

- Assisted the Prop Manager in managing two five-show seasons with a team of seven artisans. Responsibilities included project planning and scheduling, overseeing budget tracking and documentation, sourcing and purchasing materials, and acting as an artisan as needed.

### **Assistant Prop Manager - Des Moines Metro Opera, 2021**

- Assisted the Prop Manager in managing a four-show season with a team of four artisans. Responsibilities included project planning and scheduling, assisting in budget tracking and documentation, sourcing and purchasing materials, and acting as an artisan as needed.

### **Prop Manager - Cumberland County Playhouse, 2019**

- Acquired and built props for three productions, collaborated with designers and directors, maintained prop list and associated paperwork, oversaw budget tracking and documentation, managed stock inventory, and facilitated rentals.

## Academic

### **Graduate Assistant - University of Cincinnati College-Conservatory of Music (CCM), 2022-Present**

- Assist Staff Prop Supervisor in Overseeing Props Shop and Student, Assist in Rentals and Shop/Stock Maintenance

### **Prop Manager - University of Cincinnati College-Conservatory of Music (CCM), 2022-Present**

- Acquired and built props for five productions, collaborating with designers and directors, maintained prop list and associated paperwork.

### **Prop Shop Supervisor - University of Memphis, 2022**

- Oversaw the prop shop and lab students, facilitated rentals, managed scheduling, and maintained shop and stock inventory.

### **Prop Manager - University of Memphis, 2019-2022**

- Acquired and built props for ten productions, collaborating with designers and directors, maintained prop list and associated paperwork.

## Skills

**Artistry:** Hand/machine sewing, Upholstery, Leather work, Fabric dying, Pattern making, Molding and casting, Circuit wiring, Soldering, MIG/ARC welding, Furniture construction, Foam carving

**Tools:** Sewing machine (Industrial/Domestic), Serger (Industrial/Domestic), CNC router machine, Rabbit laser cutter, Various 3-D printers

**Management:** Sourcing, Material ordering, Budget tracking, Valid driver's license, Valid U.S passport, CPR certified, Mental health first aid certified

**Software:** Autocad (2-D/3-D), Vectorworks (2-D), V-Carve, Microsoft suites, Google suites, Photoshop (Adobe), Fresco (Adobe), Audition (Adobe)

## Education

University of Cincinnati College-Conservatory of Music (CCM) | M.F.A Theatre – Stage Properties | *Graduating 2025*

University of Memphis | B.F.A Theatre – Design and Technical Production

## Recognition

**USITT National Poster Session 2024** - *“Props Guide to Implementing Food Safety and Protocol in a Theatrical Setting”*

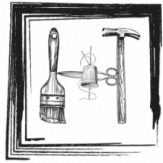
**USITT National Poster Session 2023** - *“Reimagining the Prop List: How to Redesign your Props Paperwork for Better Communication and Collaboration “*

## References

Emily Tabler  
Prop Manager, Glimmerglass Festival  
Etabler@glimmerglass.org

Eileen Garcia  
Prop Director, Santa Fe Opera  
Egarcia@santafeopera.org

Ashley Crockett-Guido  
Prop Supervisor, CCM  
Crocketae@ucmail.uc.



# Hattie V. Fann

Prop Manager and Artisan

Cincinnati, OH  
Hvfann@Gmail.com  
Hvfann.com  
615-663-0906